

# *Forestry Cost-Share Application*

## **Oklahoma Forest Resources Development Program**



Forestry Services Division  
Oklahoma Department of Agriculture, Food and Forestry  
2800 North Lincoln Boulevard  
Oklahoma City, OK 73105  
405-522-6158

# Application Instructions

The Forest Resources Development Program (FRDP) offers cost-share funding to assist eligible landowners with practices to improve forest health and productivity, or the use of trees to help solve environmental problems on private lands in Oklahoma. The FRDP is a forest resource improvement program. All cost-shared practices must be directly related to the improved management and sustainability of rural forestlands to accomplish a forestry purpose. Please read the instructions thoroughly before completing the application form.

## *Eligible Persons or Entities*

The following applicants are eligible for funding if they own non-industrial private forestland in Oklahoma:

- Private individuals
- Groups, trusts and associations
- Federally recognized American Indian tribes or other Native American groups, provided that all tribal or group members request cost-sharing if they are on tribal or native land associations
- Corporations or other legal entities *without* publicly traded stock
- Forest landowners who engage in primary processing of raw wood products *only on a part-time or intermittent basis*

Where land is owned jointly by more than one individual, group, association or corporation, the joint owners shall be considered as one eligible landowner. Joint ownerships are not eligible unless all owners or duly authorized agents sign the application and cost-share agreement. Individual owners who share in a joint ownership, but also own separate property in their own name, may participate as individuals, and the joint ownership does not affect the eligibility.

## *Ineligible Persons or Entities*

The following persons or entities are not eligible for funding, although private individual landowners who are stockholders in the businesses listed are eligible:

- Federal, state or local governmental agencies or related entities
- Corporations with publicly traded stock
- Private entities that are principally engaged in primary processing of raw wood products or that provide public utility services of any type or any subsidiary of such entities, including but not limited to: sawmills, pulp mills, paper mills, plywood plants, oleoresin plants, power companies, railroads

## *Eligible Lands*

*Ownership Size.* Applicants must own at least 10 contiguous acres of land in Oklahoma to participate. The Area Forester may request a waiver down to five acres in special circumstances. There is no maximum ownership size. The *minimum* size tract to be treated that is eligible for cost-share assistance shall be 5 acres, except for practices such as windbreak or erosion control plantings, riparian buffers or living snow fences.

*Productivity Requirement.* There is no minimum forest productivity requirement to be eligible to participate.

*Designated Counties.* Federal Forest Land Enhancement Program funds are available statewide. Ice storm disaster funding is available only in counties that were severely damaged by the December 2000 ice storm.

## *Other Information and Restrictions*

*Relationship With Other Cost-Share Programs.* No FRDP cost-shares will be provided if the landowner is already receiving cost-shares on the same acres for the same or similar forestry practices during the same State Fiscal Year (July 1 through June 30). No cost-shares will be provided to repeat practices on the same site for the same landowner that have been implemented under any other federal, state or local government programs, or private sector programs, except where such practices failed through no fault of the landowner.

*Management Plan Required.* Landowners must have a written management plan that covers the land on which cost-shared practices will be applied. Applications will not be sent to the State Office until this plan is complete.

*Application Policies.* Applications will be accepted only for annual agreements. Additional applications will not be accepted from a landowner who has already been approved for the maximum funding, even though approved practices have not been completed and payments have not been processed. Applications will be accepted on a continuous basis, and will be scored, ranked and prioritized for funding consideration once per month. Approved practices must be completed within 12 months, unless extended for good cause.

*Maximum Payment.* The maximum payment limitation for all FRDP cost-share payments is \$10,000 per landowner per State fiscal year (July 1 through June 30), whether for one or for multiple practices. In addition, a landowner may not receive cost-shares to treat more than 1,000 acres during the fiscal year.

For the purposes of the maximum payment limitation, joint owners are considered as one eligible landowner. A cost-share payment will be divided according to “direct attribution,” with all joint owners considered as receiving an equal share, unless specifically recorded otherwise on the property deed and Maximum Payment Limitation form filed with the application.

Applications and agreements with jointly held ownerships will include only one tax identification number and only one check will be issued. The applicant is responsible for dividing the payment appropriately.

*Required Maintenance Period.* Participants are required to maintain cost-shared practices for a period of ten (10) years unless otherwise required in the specifications.

*Refund of Cost-Share Payments.* If a practice fails due to the lack of maintenance by the landowner, the landowner is responsible for the costs to restore the practice. Forestry Services shall have the right to recover the value of the State’s portion of the cost of failed practices plus any necessary court costs and attorney fees. Landowners will *not* be required to refund payments for practices that were successfully completed and later failed as a result of floods, drought, wildfire or other natural disaster, through no fault or negligence of the landowner.

*Appeals.* Landowners who disagree with a technical determination, or who believe their treatment under the program has been unfair, or who feel they have been discriminated against, may file a written appeal.

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### ***Cost-Share Practices and Components***

Before applying, it is important to understand the difference between a *practice* and a *component*. A *practice* describes the basic objective you want to achieve through cost-share assistance that results in improved conditions on your land. A *component* is the specific project or activity undertaken to help meet your objectives.

**Practices.** The following practices are eligible:

*FRDP-1 Forest Stewardship Plan Development* – Development or revision of a management plan to meet the minimum standards of a Forest Stewardship Plan (only for plans from 25 to 1000 acres in size).

*FRDP-2 Afforestation and Reforestation* – Site preparation, tree planting or other practices to encourage natural regeneration or ensure forest establishment.

*FRDP-3 Forest Stand Improvement* – Practices to enhance growth and quality of wood fiber, special forest products and carbon sequestration.

*FRDP-4 Agroforestry Implementation* – Establishment, maintenance and renovation of windbreaks, riparian forest buffers, silvopasture, alley cropping or other agroforestry practices, including purposes for energy conservation and carbon sequestration in conjunction with agriculture, forest and other land uses.

*FRDP-5 Water Quality Improvement and Watershed Protection* – Establishment, maintenance, renovation and restoration practices to improve and protect water quality, riparian areas, forest wetlands and watersheds.

*FRDP-6 Fish and Wildlife Habitat Improvement* – Establishment, maintenance and restoration practices to create, protect or improve forest-related fish and wildlife habitat.

*FRDP-7 Forest Health Practices* – Establishment of practices to improve or restore forest health.

*FRDP-8 Invasive Species Control* – Establishment, maintenance and restoration practices primarily to detect, monitor, eradicate or control the spread of invasive species on forestland.

*FRDP-9 Wildfire and Catastrophic Risk Reduction* – Establishment of practices primarily to reduce the risk from wildfire and other catastrophic natural events on forestland.

*FRDP-10 Wildfire and Catastrophic Event Rehabilitation* – Establishment of practices primarily to restore and rehabilitate forests following wildfire and other natural disasters.

**Components and Cost-Share Rates.** The component practices listed below are currently available. The cost-share rate is 75% for all components except the two fencing components that are a 50% cost-share rate. Landowners must pay all practice costs first and file for reimbursement of the cost-share payment. The actual payment is determined by applying the cost-share rate against your actual out-of-pocket costs up to the approved maximum amounts for each component.

BBD	Broad Based Dips (number)	PLH	Planting Hardwoods & Selected Conifers (number of trees)
BPC	Brush Pile Construction (number)	PLP	Planting Loblolly or Shortleaf Pine (number of trees)
CHR	Chemical Release of Crop Trees (acres)	RKF	Rock Fords (number)
CLT	Cultivating Hardwood Plantings (acres)	SPC	Site Preparation – Complete (acres)
CTT	Container/Tubeling Trees (number)	SPH	Site Preparation – Chemical (acres)
DRP	Drip Irrigation System (linear feet)	SPL	Site Preparation – Limited (acres)
FNE	Electric Fencing (linear feet)	TSI	Timber Stand Improvement (acres)
FNR	Fencing (linear feet)	TSS	Tree Shelters – Shingles (number)
MPL	Preparation of Stewardship Plan (acres)	WBF	Weed Barrier Fabric (linear feet)
MUL	Mulch Trees (number)	WBR	Water Bars (number)
NTH	Non-Commercial Thinning of Hardwoods (acres)	WCD	Wooden Cross-Drainage Structure (number)
PBN	Prescribed Burning (acres)		
PCT	Pre-Commercial or Non-Commercial Thinning of Pines (acres)		

### ***Application Procedures***

To apply for FRDP cost-share funding, complete the “Applicant Information” and the “Property Information” sections on the application form (Form FRDP-1a). In the “Practices Requested” section, list the practices, components and extent for which you are requesting funding. Read the Certifications/Agreement section closely. Applications must be signed by the eligible landowner(s), or person(s) designated to represent the eligible landowner(s), provided a notarized durable power of attorney has been filed with the application; or the responsible person or administrator, in cases of estates, provided that letters of administration or letters testamentary have been submitted with the application in lieu of a power of attorney.

Attach the following to the application form: a Maximum Payment Limitation Review form (FRDP-2), proof of property ownership (FSA farm number, tax receipt, property deed), proof that a multiple-resource forest management plan has already been prepared for the property, if available (otherwise the Forester will prepare a plan following the needs determination), and copy of Power of Attorney or Power of Estates form (if applicable). Send applications to the Area Forester administering programs in your county of ownership (addresses at right). The Area Forester will review your application and verify your eligibility. Valid applications will be assigned to a Forester who will confirm the actual practices needed, prepare a management plan with specific prescriptions (if one has not already been developed) and forward approved applications to the State Office.

Please direct questions to the appropriate office below, or to Forestry’s State Office at 405-522-6158.

**CENTRAL & WESTERN AREA (the counties generally west of a line from Kay and Pawnee counties on the north to Johnston and Marshall counties on the south)**

830 NE 12th Avenue  
Goldsby, OK 73093-9017      405-288-2385

**SOUTHEAST AREA (generally from McCurtain to Coal and Bryan counties)**

P. O. Box 40  
Broken Bow, OK 74728-0040    580-584-3351

**EAST CENTRAL AREA (generally from LeFlore to McIntosh, Okfuskee and Hughes counties)**

P. O. Box 297  
Wilburton, OK 74578-0297    918-465-2082

**NORTHEAST AREA (generally the northeastern counties from Osage, Tulsa and Creek across to Sequoyah County)**

22082 South J.F. Davis Lane  
Tahlequah, OK 74464-9805    918-456-6139

*This agency is an equal opportunity employer and provider*

## OKLAHOMA FOREST RESOURCE DEVELOPMENT PROGRAM APPLICATION FOR FORESTRY COST-SHARE ASSISTANCE

Use this form to apply to the Oklahoma Dept. of Agriculture, Food and Forestry for cost-share funding to carry out approved forestry practices on eligible lands in Oklahoma. Fill in all blanks and send the completed application to the Department's Area Forester who serves the county where your property is located.

<b>Applicant Information (Please print or type)</b>			
Name (First, Middle Initial, Last) _____			
Mailing Address _____			
City, State, Zip+4 _____			
Daytime Phone _____	Other Phone _____	Total Acres Owned _____	
Type of Applicant (check only one):			
<input type="checkbox"/> Individual	<input type="checkbox"/> Association	<input type="checkbox"/> Corporate	
<input type="checkbox"/> Joint (all or a representative must sign)			
<input type="checkbox"/> Other (describe) _____			

<b>Property Information (Where practices will be installed)</b>			
County _____	Legal Description _____	Sec _____	T _____ R _____

<b>Practices Requested (Shaded boxes for Forester's use only)</b>					
Practices & Components Requested	Extent Requested	Code	Extent Needed	@ Max. 75% C/S Rate	= C/S Requested

