OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, AND FORESTRY
RECRUITMENT NOTICE

~~~ PLEASE POST ~~~

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The Oklahoma State Department of Agriculture is accepting applications for the following position in the Forestry Services Division:

FOREST RANGER, L23B, LEVEL II

MAY FILL AS FOREST RANGER, L23A, LEVEL I

NUMBER OF VACANCIES: One (1)
POSITION NUMBER: 04000203
ANNOUNCEMENT NUMBER: 16-12

Salary Band:	**H = Level II** **G = Level I**
Monthly Salary:	**$2,600.46 = Level II** **$2,278.58 = Level I**
Work Location:	**Atoka County, Southeast area, Stringtown Unit**
Supervisor of Position:	**Brock Hill, Area Forester**
Posting Date and Time:	**Wednesday, April 27, 2016 at 8:00 a.m.**
Application Deadline:	**Monday, May 16, 2016 at 5:00 p.m.**
Special Requirements:	**Applicant hired must obtain Class A Commercial Driver's License (CDL), within 6 months of employment. Must pass pre-hire drug test and physical exam prior to appointment. Must pass a job-related Work Capacity Test within 3 months & maintain annually. Must currently reside in or within 6 months of employment establish residence within a 15 mile radius of designated hiring point.**

"Position Profile" is attached

Application Source: Applicants responding to this announcement must have permanent status in the classified service with the Department of Agriculture, Food, and Forestry or any Oklahoma State Agency, or be eligible for reinstatement to the classified service. Department may consider any and all recruitment sources under the Oklahoma Personnel Act. Additionally, ODAFF may request a Certificate of Eligibles from the office of Human Capital Management.

Method of Application: Current State of Oklahoma employees in the classified service or those having reinstatement rights to the classified service must submit the following application materials:

- A cover letter stating the title and announcement number of the position for which you are applying (including a mailing address, an e-mail address and a daytime telephone number where you may be reached)
- A completed Office of Personnel Management Personal Data Summary Sheet (OPM-4B)
- A copy of their most recent Performance Management Process (PMP)
- A résumé (including three professional references)

This information should be submitted to: the Human Resources Application Services, Oklahoma Department of Agriculture, Food, and Forestry, P. O. Box 528804, Oklahoma City, OK 73152 or personally delivered to the agency located at 2800 N. Lincoln Boulevard, Oklahoma City, OK prior to deadline stated above. Faxed or e-mailed application materials will not be accepted.

Applicants who have no previous classified State service, applicants in unclassified status or applicants currently in probationary status must apply online through the Human Capital Management Division link at jobs.ok.gov

For Further Information Concerning This Position Please Contact: Brock Hill, Area Forester, at (580) 584-3351

Six (6) month trial period or one (1) year probationary period may be required.

The ODAFF does not accept transfers of permanent classified employees from other State agencies. Current State employees will be required to serve one-year probation as a reinstatement to the classified service.

*The job family descriptor (JFD) for this position is available at www.opm.ok.gov

********** **An Equal Opportunity Employer and Provider** **********

POSITION PROFILE
FOREST RANGER, L23B/L23A

General
This is the career level of this job family where employees are assigned to serve as the Incident Commander in the suppression of moderately complex wildland fires, to serve a leading role while conducting fire prevention activities and for the operation and maintenance of equipment or the construction of facilities. In this role employees have responsibilities to plan an appropriate and safe strategy for suppressing wildfires, ensure the safety of personnel and volunteer fire fighters assigned to the fire and to assign work related to the resources on the fire. Other duties may include serving in a leading role on various fire prevention and facilities/equipment maintenance activities.

Examples of Specific Duties and Tasks:

1. Engages in initial attack and extended attack wildland fire suppression, prescribed burning operations and activities; provides fire suppression and prescribed burning assistance to employees, partner agencies, volunteer, and other assisting fire crews.
2. Utilize basic Geographic Information System (GIS) skills and equipment to gather wildland fire and prescribed fire data, including but not limited to acres involved, fire area latitude/longitude, and/or GIS .shp files of fire perimeters.
3. Supervises or participates in the construction and maintenance of forestry division facilities and projects, such as roads, bridges, towers and buildings.
4. Operates and maintains assigned equipment including pickup trucks, fire engines, bulldozers, and other related equipment; supervises and performs preventive maintenance; performs or schedules repairs to assigned equipment after consultation with supervisor.
5. Inventories private forestry lands by measuring and recording forest data such as tree species, volume, topographical features and tree seedling mortality; assists in the development of forest management plans for landowners; distributes fire prevention and forest management information to landowners.
6. Assists landowners in the technical aspects of tree planting operations; performs follow-up inspections to determine if proper planting techniques were used and evaluate tree survival and mortality rates; gathers tree seeds from superior stock for use in planting operations.
7. Marks trees for harvesting purposes; designates boundary lines for cutting operations, timber stand improvement work, and timber sales; computes volume for use in bid requests.
8. Presents fire prevention information and education programs for schools, groups and the general public; participates in organizing and training rural fire departments.
9. Prepares and submits Forestry Division wildland fire and prescribed fire activity reports for state and national fire reporting systems; collect wildland fire information from partner agencies as needed for state and national fire reporting systems.

Knowledge, Skills and Abilities
Required at this level include those identified in Level I plus knowledge of fire prevention practices, of the principles of fire behavior, of normal building and grounds maintenance, and of incident management techniques.

Education and Experience requirements at this level consist of completion of training and qualification as a National Wildfire Coordinating Group Type 4 Incident Commander and two years of experience in forestry or wildland fire suppression or completion of an approved, agency directed Forest Technician training program or an equivalent combination of education and experience.