OKLAHOMA FORESTRY SERVICES
COMMUNITY WILDFIRE PROTECTION PLAN GRANT
APPLICATION

LEGAL APPLICANT: DATE:_____

NAME: _____

ADDRESS_____CITY: _____

ZIP CODE + 4: _____COUNTY: _____

FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEI#): 73-_____

CONTACT PERSON: _____PHONE: _____

Email: _____

ADDRESS: _____

COMMUNITY POPULATION: _____ U.S. CENSUS (year):_____

PROJECT FUNDING: **Community Wildfire Protection Plan**

Project total _____

CERTIFICATION: To the best of my knowledge and belief, data in this application are true and correct, the documents have been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances. Applicant further certifies the local funds are available to match the grant request.

_____ _____

Signature and Title of Certified Representative Date

COMMUNITY INFORMATION

A. List the name, address, and phone number of person(s) who can be contacted concerning the Community Wildfire Protection Plan Grant.

Mayor: _____

City Clerk: _____

Fire Chief: _____

Other Persons:_____

_____

B. List the name, address, and phone number of person(s) responsible for the following:

Filing Grant Forms: _____

Handling Invoices: _____

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COMMUNITY WILDFIRE PROTECTION PLAN – NATIONAL FIRE PLAN REIMBURSEMENT GRANT PROGRAM

General Guidelines

1. Eligible applicants are communities (cities, towns) and fire departments. County governments are not eligible

2. Minimum requirements of a **Community Wildfire Protection Plan** (CWPP)**:**

(Reference "Preparing a Community Wildfire Protection Plan, A Handbook for Wildland-Urban Interface Communities" available on the Internet at http://www.safnet.org/policyandpress/cwpphandbook.pdf for a detailed description of minimum requirements.)

Oklahoma Department of Agriculture, Food, and Forestry/ Forestry Division shall supply CWPP template.

A. Convene Decisionmakers
   i. Form a core team made up of representatives from the appropriate local governments, local fire authority, and Oklahoma Department of Agriculture, Food, and Forestry/ Forestry Division

B. Involve Federal Agencies
   i. Identify and engage local representatives of the USFS and BIA
   ii. Contact and involve other land management agencies as appropriate

C. Engage Interested Parties
   i. Contact and encourage active involvement in plan development from a broad range of interested organizations and stakeholders.

D. Establish a Community Base Map
   i. Work with partners to establish a baseline map of the community that defines the community's WUI and displays inhabited areas at risk, forested area that contain critical human infrastructure and forested areas at risk for large-scale fire disturbance.

E. Develop a Community Risk Assessment
   i. Work with partners to develop a community risk assessment that considers fuel hazards; risk of wildfire occurrence; homes, businesses, and essential infrastructure at risk; other community values at risk; and local preparedness capability.
   ii. Rate the level of risk for each factor and incorporate into the base map as appropriate.

F. Establish Community Priorities and Recommendations
   i. Use the base map and community risk assessment to facilitate a collaborative community discussion that leads to the identification of local priorities for fuel treatment, reducing structure ignitability, and other issues of interest, such as improving fire response capability.
   ii. Clearly indicate whether priority projects are directly related to protection fo communities and essential infrastructure or to reducing wildfire risk to other community values.

G. Develop an Action Plan and Assessment Strategy
   i. Consider developing a detailed implementation strategy to accompany the CWPP, as well as a monitoring plan that will ensure long-term success.

H. Finalize Community Wildfire Protection Plan
   i. Finalize the CWPP and communicate the results to the community and key partners.

I. Finalize Firewise Communities Application
   i. Finalize the Firewise Communities Application and submit to Coordinator

3. Major Categories of expenditures in the development of a **Community Wildfire Protection Plan**:

   A. Contracting Services

   B. Personnel Time

   C. GIS Software and Hardware

4. Funding limits per application are:

   $3,000 for communities with a population of 1,000 or less,

   $4,000 for communities with a population of 1,001 to 2,000,

   $5,000 for communities with a population of 2,001 to 3,000,

   $6,000 for communities with a population of 3,001 to 4,000,

   $7,000 for communities with a population of 4,001 to 5,000,

   $8,000 for communities with a population greater than 5,001,

   ***Population based on most current U.S Census**

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A. This is a 100% Federal pass-thru reimbursement grant.

B. No advance payments will be made. Grant amounts will only be distributed when CWPP is finalized. Grant amounts may be claimed only on a reimbursement basis; 100% of expenses will be reimbursed up to the grant award amount. **(Example: Spend $2,000 to receive $2,000 reimbursement.) Only one (1) payment may be requested during the grant period.**

C. **Recipients can only make purchases <u>after</u> their community has been officially awarded a grant <u>and</u> received a copy of the <u>State Purchase Order</u> issued by the Department of Agriculture. Expenses <u>prior</u> to the State Purchase Order date <u>will not</u> be eligible for this grant.**

D. Recipients must certify eligibility to receive federal funds and must comply with applicable federal regulations.

E. Recipients must submit their **Federal Employers Identification (FEI)** number before a State Purchase Order can be issued.

THIS IS A REIMBURSEMENT GRANT

Return Your Application to:

Oklahoma Forestry Services
Staff Forester, Forest Protection
2800 N Lincoln Blvd
Oklahoma City, OK 73105

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General Certifications
Required of All Recipients of Federal Funds

Legal Authority to Enter into the Agreement. The recipient organization possesses legal authority to enter into the agreement; that a resolution, motion or similar action has been duly adopted or passed as an official act of its governing body, authorizing the acceptance of the agreement including all understandings and assurances contained therein and directing and authorizing the person identified as the official representative of the recipient organization to act in connection with the agreement and to provide such additional information as may be required.

Conflicts of Interest. The recipient organization shall prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family business or other ties.

Lobbying Provisions. The recipient organization shall ensure that Federal funds are properly spent. In particular, except nonprofit organizations which are subject to the lobbying provisions of paragraph B.21 of the OMB Circular A-122, it will assure that funds are not used for partisan or political activity purposes.

Member of Congress. No member of, or Delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this agreement, or to any benefits that may arise there from; but this provision shall not be construed to extend to this agreement if made with a corporation for its general benefit.

Civil Rights Act. The recipient organization shall comply with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, and in accordance with Title VI of that Act, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the recipient receives Federal financial assistance and will immediately tank any measures necessary to effectuate this agreement.

Sex Discrimination. The recipient organization shall comply with Title IX of the Education Amendments of 1972, 20 U.S.C. 1681, and following which prohibits discrimination on the basis of sex in Federally assisted education programs.

Handicap Discrimination. The recipient organization shall comply with section 504 of the Rehabilitation Act of 1973, as amended 29 U.S.C. 794. Section 504 provides that no otherwise qualified handicapped individual shall solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Age Discrimination. The recipient organization shall comply with the Age Discrimination Act of 1975, 42 U.S.C. 6101-6107, which prohibits unreasonable discrimination based on age, in programs or activities receiving Federal financial assistance.

Drug-Free Workplace. The recipient organization shall make a good faith effort to maintain a drug-free workplace by notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the recipient's workplace and specifying that actions will be taken against employees for violation of such prohibition.
Environmental Protection Agency's List of Violating Facilities. The recipient organization shall insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of violating facilities and that it will notify the Grantor of the receipt of any communication from the Director of the EPA, Office of Federal Activities, indicating that a facility to be utilized in the project is under consideration for listing by the EPA.

National Environmental Policy Act. The recipient organization shall comply with Public Law 91-190, the National Environmental Policy Act of 1969. The recipient or other party and the Grantor agree to direct their program activities covered by this agreement toward managing and enhancing the environment for the widest range of beneficial uses without its degradation or risk to health or safety or other undesirable consequences. The recipient or other party further agrees to assist the Grantor in the preparation of environmental statements as required by section 012(2)(c) of Public Law 91-190 for all major Federal actions taken under this agreement which might significantly affect the quality of the human environment or be highly controversial in regard to unresolved conflicts concerning the use of resources.

Clean Air Act. The recipient organization shall comply with the Clean Air Act of 1970, 42 U.S.C. 7401 and following which requires Federally assisted activities to be in conformance with the State (Clean Air) Implementation Plan.

National Historic Preservation Act. The recipient organization shall assist the Grantor in its compliance with section 106 of the National Historic Preservation Act of 1966, 16 U.S.C. 470, Executive Order 11593, and the Archeologist and Historic Preservation Act of 1974, 16 U.S.C. 469a-1, et. seq., by (i) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR, Part 800.8) by the activity, and notifying the Grantor of the existence of any such properties, and by (ii) complying with all requirements established by the awarding agency to avoid or mitigate adverse effects upon such properties.